



Graven Hill Primary School

Graven Hill Road, Graven Hill, Bicester, Oxon, OX25 2BF

Telephone: (01295) 722885

E-Mail: Info@gravenhillprimary.school

Headteacher: Mr Matt Green

After School and Breakfast Club Assistant
Start Date: 05/09/2023

Graven Hill is a new 2 form entry primary school with a 90-place nursery taking children from the age of 2. This brand-new school will open in September 2023 in the heart of the Graven Hill development on the edge of Bicester. The school is part of the Warriner Multi Academy Trust family of schools. We are seeking committed and highly motivated staff to join our newly forming team.

Please see the job description for full details of the role.

Details of the position are 7.30am-8.45am and 3pm to 6.15pm (22.5 hours per week) Actual Salary £11,874 (£3,298 for breakfast club and £8,576 for after school). Please note that the role can be split into breakfast or afterschool if only one is of interest.

We are seeking to recruit a committed and enthusiastic part time staff member to join our newly forming team. The successful applicant will possess a calm, helpful and flexible manner and have an ability to work easily with staff and pupils.

Subject to the usual probationary period, this position is offered on a permanent contract from September 2023. While previous experience of working in a primary school is desirable, it is not essential. Please note we can only accept CVs as supporting documentation when submitted along with a fully completed school application form.

Please note we can only accept CVs as supporting documentation when submitted along with a fully completed school application form.

All schools within the Warriner MAT are committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share and demonstrate this commitment. The successful candidate will have to meet the requirements of the person specification and will be subject to pre-employment checks including an enhanced DBS check and satisfactory references.

Please be aware that, as part of the shortlisting process we may carrying out an online search in line with KCSiE.

A job description and application form are available from our website www.gravenhillprimary.school or the office at info@gravenhillprimary.school

Closing Date: 16/08/2023 at 1pm - Please send completed forms to recruitment.4007@warriner.oxon.sch.uk

Interview date: 21/08/2023

This matter is being dealt with by:

